

## PART A



### Kings Avenue School

#### Minutes of the Full Governing Body Meeting of Kings Avenue School held at School and via Zoom on Monday, 7 March 2022 at 5.00pm

##### Members present:

Mr Matthew Bryant (MB)	Co-opted Governor (Chair)
Mr Edison David (ED)	Executive Headteacher
Mrs Tanya Jonas (TJ)	Co-opted Governor (Vice Chair)
Ms Gay Wenban-Smith (GW)	Co-opted Governor
Ms Bisma Jones (BJ)	Parent governor
Mr Alan Sendorek (AS)	Co-opted Governor
Mr Oliver Butcher (OB)	Co-opted Governor (from item 5) (Virtually)

##### In attendance:

Ms Ciara Warde (CW)	Maths Lead (to agenda item 4)
Ms Joy Clarke (JC)	Head of School
Ms Mel Brown (MBr)	Clerk (Virtually)

#### 1. Welcome, Apologies for Absence and Attendance

MB welcomed everyone to the meeting and there were no apologies for absence. Governors were informed that Tom Berry had resigned as a Governor (exact date to be confirmed).

#### 2. Quorum

The meeting was quorate.

#### 3. Declaration of Interest / Register of Business Interest

There were no declarations of interest.

#### 4. Subject Leader Presentation

CW introduced herself as Maths Lead and gave a presentation on recent developments, highlighting the following points:

- Maths was implemented through a high-quality curriculum using the White Rose Maths scheme which covered the whole of the National Curriculum. High priority was on teaching basic skills, teaching in small steps, and keeping the class together.
- The school used *Flashback 4* to revise previous learning and identify gaps, and maths vocabulary was at the centre of every lesson. The scheme of work supported the development of reasoning and problem solving for all pupils.
- There was a reflection at the end of the lesson where children explained how they answered a question using the key vocabulary which had been taught.
- *Times Tables Rock Stars* provided children with an opportunity to practice at home, and there were regular tests at school.

- The maths progression throughout the year was noted.

#### **Governors asked:**

- If the targets were too ambitious, and CW replied that the data had improved, the school was in line with national data for KS1 and just below average for KS2.
- Why there was a larger number of children at Greater Depth for Maths compared to Reading and Writing. CW replied that it was more difficult to assess Writing and the pandemic had affected Reading data. Referring to the data report, ED explained that when the data was zero this meant that the target had not yet been set, and comparisons with national data were difficult as there was no up-to-date national baseline.
- If all children were being taught at the same level how does the teacher maintain engagement for those children who find Maths easy. CW replied that these children would be given additional challenges at a higher level. The books would demonstrate that the children at a higher level would carry out more reasoning/problem solving at greater depth to deepen their understanding.
- What percentage of schools use White Rose and why did the school decide to use this scheme. CW replied that White Rose covered the National Curriculum, focused on the understanding of reasoning/problem solving, and incorporated the small steps progression. ED added that White Rose followed the maths mastery approach and was used by many schools. White Rose had been used in school for several years, and considerable research had originally been carried out when deciding which scheme to adopt.
- If teachers were comfortable using the White Rose scheme and what was the procedure if they had any problems. CW replied that full explanation and training was provided for teachers, and they could contact her if they had any questions. The books were reviewed to ensure that the White Rose scheme was being followed correctly.

*CW left the meeting at this point*

#### **5. Minutes**

The minutes of the meeting held on 6 December 2021 were **approved** as an accurate record.

#### **6. Matters Arising / Actions**

- With reference to item 5 (December 2021), governors noted that the minutes had been updated and signed.
- With reference to item 14 (December 2021), the governor skills audit was outstanding and would be circulated to governors. **Action: Chair**
- With reference to item 14 (December 2021), governors were asked to update their training records on GovernorHub by the end of March, although it was noted that this had been completed by some governors.

- With reference to item 12 (September 2021), governors **agreed** to remove Mr Gunsekera as an Associate Member from the Governing Body and MB would inform him of the decision.

All other actions were included on the agenda.

## 7. Governing Board Business

MB informed governors that Tom Berry had resigned due to relocation. MB thanked Tom for all his work and support on the governing board.

MB reported that he contacted two potential governors and CVs would be circulated after they had visited the school. Governors noted that there was a further co-opted governor vacancy, one staff governor vacancy and one parent governor vacancy and recruitment was ongoing. There was a brief discussion about the challenges of recruiting parent governors and several groups to contact were suggested.

## 8. Chair's Action

There was no Chair's Action to report.

## 9. Committee Reports

**ACPCC.** GW referred governors to the Committee minutes and there were no questions at this time.

**Resources.** OB reported that the Committee had reviewed the finance policies and the budget plan to incorporate the lease. MB commented that even though there had been a delay in the income from the lease with Iqra, the school had received income from other sources and reduced some costs, so a small in-year surplus was expected. Governors thanked the school for their control of the budget whilst maintaining educational achievements and children's welfare.

## 10. Headteacher's Report

ED presented the HT Report which covered the Autumn term, and the following key points were highlighted:

- There were currently 193 pupils (capacity 210 pupils).
- The number of Ever6 and Free School Meals pupils was higher than national average.
- The attendance for the period was above national average.
- 71% of EYFS children were on track to achieve a good level of development. The impact of Covid was greater for children in EYFS and the data would be significantly lower this year. The focus for the school would be on EYFS boys, particularly speech and language development, but, overall, the provision for EYFS was strong. ED explained that the targets were set at the beginning of the year and were aspirational but also realistic. A **governor asked** how many pupils were in reception and it was confirmed that there were 20 pupils in total. A **governor asked** what additional support was provided for boys and ED replied

that some of boys may eventually be on the SEN register, but the school was reviewing all aspects of reading and writing to provide additional opportunities.

- For KS1 the children were on track to meet targets and were at or above expected standards. The data reflected the strength of reading at KA. A target had not been set for science and ED commented that there had been improvements in science and national data was no longer collated for this subject.
- For KS2, Maths and Reading were on target, but Writing was lower. Year 6 pupils would be involved in national sampling, and this would provide additional data.
- A **governor asked** about the zero targets for 'at greater depth' for KS1 and KS2. ED replied that at the beginning of the academic year, teachers had not been confident at setting targets. However, the targets could now be re-assessed as part of the mid-year review and would be updated in the report.
- The Single Central Record (SCR) was reviewed by MB on 25 February 2022 and reported that all sections were up to date. ED explained to governors the information recorded in the SCR and would provide governors with a checklist for future reviews.
- There were currently two children on the Children Protection Plan.
- There had been no staff or pupils self-isolating during the Autumn term.
- The behaviour report stated that there had been four incidents of dangerous physical behaviour recorded on CPOMS, one incident of Cyber bullying (appropriate action had been taken), one incident of physical bullying which was re-classified as aggressive behaviour, and one racist incident (name-calling). There had been no incidents of sexualized language/behaviour.
- A **governor asked** if the school was missing the behaviour specialist, and it was noted that the impact was not fully known, although the new procedures for managing behaviour were working well.
- Staffing attendance data was noted and there had been no recent resignations.
- The School Improvement Plan Report had concluded that all judgements were good, and this was agreed by the School Improvement Advisor (SIA).

## 11. School Improvement Advisor Report

Governors noted the SIA report and **asked the following**:

- Why had the report stated that the quality of education was improving and was on the trajectory to becoming good. ED replied that this was likely to be a conservative assessment, but the advisor had commented that the school was securely good.
- What was meant by the reference to teachers who did not meet leaders' expectations and would be revisited in the Spring term. ED replied that teachers were not graded but their areas for development were monitored, and these would be reviewed in the Spring term.
- How often teachers were monitored, and ED replied that learning walks were carried out daily and formal monitoring was carried out three times per year.

Feedback was provided from the formal lesson observations and subject leaders were also informed following teacher monitoring.

## **12. Update on Site Sharing with Iqra VA Primary School (Iqra)**

ED referred to the report previously circulated and governors noted that all classrooms and equipment had now been moved to the new locations. Any excess furniture would be sold or stored, and books were being sorted; those no longer required would be donated. ED reported that all work relating to site sharing would be paid for by the Local Authority (LA).

There were outstanding works to move some offices and Iqra would be putting a partition in the ball court for their own separate entrance. There was an outstanding issue providing toilets for the EYFS classes downstairs and this was being discussed with the LA.

A **governor asked** how the children and staff were adapting to the changes and ED replied that the children were excited to move into their new classrooms, and the community and staff were positive about the site sharing. Governors noted the communication with parents, pupils and the community had been good.

A **governor asked** how long the site sharing would be in place for, and ED replied that this would be for approximately two to three years.

An update would be provided at the next governing body.

## **13. Governor Visits**

Governors noted that the Curriculum Day had taken place in January which had been informative, and with the easing of restrictions, governors were encouraged to visit the school.

## **14. Training and Development**

OB reminded governors to complete two training courses per year and update GovernorHub accordingly.

## **15. Any Other Business**

There was no other business.

## **16. Confidential Matters**

Refer to Confidential Minutes – Part B.

## **17. Date of Next Meetings**

Governors **agreed** to delegate the approval of the budget to the Resources Committee at its meeting on 9 May 2022 at 5pm. It was noted that the ACPCC meeting in May would be cancelled.

FGB – MB informed governors that the date of the May Full Governing Body meeting would be re-arranged and confirmed with governors at a later date. **Action: MB and ED**

There was a brief discussion about starting meetings at 5pm and governors **agreed** the permanent change to the meeting time. It was agreed that all meetings to start at 5pm. Committee meetings to remain online, with Governing Body meeting taking place onsite with the option of dialling in (if advance notice is given).

Chair \_\_\_\_\_ Date \_\_\_\_\_