



## Kings Avenue School

### Minutes of the Full Governing Board Meeting of Kings Avenue School held via Zoom on Monday, 18 July 2022 at 5.00pm

#### Members present:

Mr Matthew Bryant (MB)	Co-opted Governor (Chair)
Mr Edison David (ED)	Executive Headteacher
Ms Gay Wenban-Smith (GW)	Co-opted Governor
Ms Bisma Jones (BJ)	Parent governor
Mr Alan Sendorek (AS)	Co-opted Governor
Mr Oliver Butcher (OB)	Co-opted Governor (from item 4)
Mrs Tanya Jonas (TJ)	Co-opted Governor (from item 5)
Ms Mansha Arora (MA)	Co-opted Governor

#### In attendance:

Ms Joy Clarke (JC)	Head of School
Ms Mel Brown (MBr)	Clerk

#### 1. Welcome, Apologies for Absence and Attendance

MB welcomed everyone to the meeting and there were no apologies for absence.

#### 2. Quorum

The meeting was quorate.

#### 3. Declaration of Interest / Register of Business Interest

There were no declarations of interest.

#### 4. Minutes

The minutes of the meeting held on 7 March 2022 were **approved** as an accurate record, subject to deleting "it was noted that the impact was not fully known" and amending "behaviour specialists" (page10, eighth bullet point).

#### 5. Matters Arising / Actions

The actions from the Action Report were updated as follows:

- With reference to item 17 (March 2022), it was noted that the May FGB had been cancelled.
- With reference to item 14 (December 2021), the governor skills audit was outstanding and would be circulated to governors. **Action: Chair**
- With reference to item 12 (September 2021), MB reported that Mr Gunasekera had been informed he was no longer an Associate Member but would continue his relationship with the school.

- With reference to item 18 (September 2021), MB reported that the annual governance statement was outstanding but would be actioned as soon as possible.

All other actions were included on the agenda.

## 6. **Governing Board Business**

MB reported that two potential governors, Mansha Arora and Robert Lowerson had expressed an interest in joining the Governing Board, had visited the school, and their CVs had been circulated to governors. Both had been invited to this meeting, and Mansha was able to attend. Mansha introduced herself and provided some information on her background and skills and confirmed that her office allowed her time to pursue school governor work.

*Mansha left the meeting at this point.*

Governors noted that Mansha and Robert's experience would provide valuable skills to the governing board. MB commented that the other Co-opted vacancy could be filled by someone with an educational background, and ED clarified there were vacancies for one Staff and one Parent governor.

Governors **agreed** to appoint Mansha Arora and Robert Lowerson as Co-opted Governors.

*Mansha returned to the meeting, and she was welcomed to the Governing Board.*

## 7. **Chair's Action**

There was no Chair's Actions to report.

## 8. **Committee Reports**

**ACPPC.** TJ referred to the minutes of the meeting and reported that the Committee had reviewed the Ofsted report, discussed the Juniper benchmark analysis which compared KA with other schools locally and nationally, and reviewed attendance, behaviour, and safeguarding. GW confirmed that she would circulate the link for the Schools Bill training and informed governors that next term Lambeth Governors' Forum may be arranging an event about academisation.

**Resources.** OB referred to the minutes of the meeting and reported that the Committee had reviewed the budget and noted the deficit had reduced due to additional government grants/funding and improved resource management, with a surplus forecast by 2024. The Committee had also considered income generation and the site sharing with Iqra. The Chair commented on the impact of increased energy costs and inflation on the budget.

## 9. **Executive Headteacher's Report**

ED shared his screen and presented the HT Report, for the period January to April 2022, and the following key points were highlighted:

- The Ofsted inspection on 9-10 March 2022 had awarded a good grade overall.

- There were currently 185 pupils (capacity 210 pupils). The number of Ever6/Free School Meals pupils, SEND pupils, children with an EHCP and with English as an Additional Language (EAL) was higher than national average.
- The Single Central Record had been checked by the Chair of Governors in February 2022. There were currently no children on the Child Protection Plan and there had been no safeguarding incidents since the previous report.
- The SEND Information Report and Pupil Premium Strategy Report were up to date and included on the school website. The school website was compliant (checked on 6 January 2022) and had been checked by Ofsted prior to the inspection.
- There had been no GDPR breaches, a parent survey had been completed in the previous 12 months, and there had been no formal complaints from parents. A learner survey was scheduled to be carried out during the Autumn term.
- A staff wellbeing review was scheduled for the Autumn term, and there had been no reports of staff bullying, harassment, or excessive workload incidents. CPD training was continuing, and a budget was in place.
- The attendance for the period was 96% which was slightly lower than national average (96.3%), and persistence absence rate was 13.2% compared to 9.9% national average. There had been no covid related absences for this period. The breakdown of attendance by year group, gender, pupil premium and persistence absence were noted.
- There had been no exclusions, bullying, race/hate incidents, sexual harassments recorded during this period, and there had been 9 physical interventions.
- 16 educational visits had taken place during this period and the school offered a number of after school clubs.
- The data assessment results had been reviewed in detail by the ACPPC and the 2021/22 results were noted.

### **Analysis of the Ofsted Inspection Report**

- The *Quality of Education* commentary recognised the ambitious curriculum. There had been a reference to Reading and how school leaders had prioritised the curriculum, the training provided to teachers, opportunities for pupils to practice and consolidate what they knew, and the effective support provided for children falling behind. Although the report recognised that pupils used vocabulary very well, this was an area which could be developed. The commentary stated that teachers were aware of the needs of all pupils and regularly reviewed their learning. Misconceptions not being addressed effectively by staff in lessons or pupils' work was identified as another area for improvement.
- The *Behaviour & Attitudes* commentary referred to the high expectations which were met by the pupils. Pupils were also able to talk about the school's moral compass, and pupils knew what bullying was.
- The commentary on *Personal Development* mentioned that pupils were encouraged to take part in leadership opportunities, that pupils had a voice, and were encouraged to create their own clubs.

- The *Leadership and Management* commentary acknowledged the training delivered by Subject Leaders, and that governors had a clear understanding of the curriculum and regularly visited the school. Workload and wellbeing were also mentioned, and staff had stated that they were well supported by leaders. Finally, arrangements for safeguarding were effective.

**School Improvement Plan (SIP).** ED provided an update on the progress of the objectives set out in the SIP. A complete evaluation of the SIP would be reported to the FGB in the Autumn term, and the SIP for 2022/23 would be presented at this time.

- Objective 1. A deep dive had been completed and early reading was strong with effective intervention. Recent assessments showed that 90% of pupils were on track and early reading would continue to be a priority.
- Objective 2. Pupil Premium (PP) pupils had received additional school tutoring three times per week, and standardised writing outcomes showed that there no difference between PP and non-PP pupils.
- Objective 3. Quality of Education monitoring showed that the detailed curriculum was in place and was being implemented by staff, with training taking place.
- Objective 4. Subject leaders were working alongside Granton counterparts and with specialists in English, Maths and Science.
- Objective 5. Attendance was strong and was higher than national averages.

**Governors asked:**

- The meaning of Ever6, and ED confirmed that this was a pupil who had been on FSM at any time during their primary education.
- About persistent absence, and ED confirmed that this was defined as any pupil who accumulated 10% absence for the year. Many of the pupils at KA with persistent absences had medical needs.
- How often was the school website updated, and ED replied this was regularly carried out and statutory reports uploaded as required.
- If the results of the parent survey had identified any areas to be improved, and ED replied that the analysis could be circulated to governors.
- If any after school clubs could be supported by governors, and ED replied that governors were welcome to volunteer, adding that after school clubs was an area which could be improved.
- About the SATs results. ED confirmed that the results would be reported in the Autumn but were approximately in line with national average, although Mathematics was an area for improvement. The proportion of EYFS children achieving goals was in line with pre-pandemic levels nationally and KS1 assessments were within local average. The Phonics screening checks were much higher than local/national average and the proportion of children passing the Multiplication tests was high.

- What was the reaction of staff to the Ofsted inspection and how had the areas for improvement been communicated to staff. ED replied that there had been a positive reaction from the staff. The content of the report had been discussed and would be reviewed further during the inset day.
- How the Ofsted inspection report had been communicated to the wider community. ED confirmed that the school had informed parents, the report was on the website, and there was a banner outside school. Governors noted that there had been an increased number of applications following the report. **Action:** AL to contact ED to discuss how to further publicise the Ofsted report
- If the previous Ofsted reports were available, and ED confirmed that all the Ofsted reports were available on GovernorHub.
- About the site sharing with Iqra. ED reported that the site sharing was going well, although there were some outstanding administrative issues regarding invoices; Kay Chalmers had been liaising between the schools. Nursery/reception children from Iqra would be moving in from January 2023, and would be accommodated within the existing space.

## 10. Partnership Agreement with Granton School

MB reminded governors that last year KA had entered into a one-year partnership agreement with Granton School for ED to be the Executive Headteacher across both schools. MB proposed that the agreement be extended by two years and commented that the arrangement had worked very well (particularly following the Ofsted inspection report), teacher sharing had been positive, and the implications of the Schools Bill could affect how the school moved forward.

ED thanked the governing board for their trust in entering into the partnership. ED noted that, although the school had achieved the intent set out in the agreement and both schools had benefited from the partnership, there were still areas to develop including pupil achievement and clearing the deficit.

There was a discussion regarding the implications of falling birth rates and the Schools Bill. A governor asked about the Local Authority plans (expected to be announced in September) to manage falling roles across the Borough, and suggested that a reference to the possible impact should be included in the agreement.

*ED left the meeting at this point.*

Governors discussed extending the partnership agreement and noted that the agreement content would be the same, extended for two years and the current contract ended on 31 August 2022. **Action:** MB to circulate the existing agreement

Following a governor question, the Head of School stated that the partnership had been successful and sharing training opportunities and specialists from Granton to support the staff, particularly for subject leadership, had been beneficial. In addition, ED's experience and knowledge had benefited the school.

A governor commented on the falling number of pupils and how this may affect the school and MB stated that this could be discussed when more information was provided by the Local Authority.

Following a governor question about alternatives, MB replied that the governing board would have to put in place a temporary Head Teacher and then consider other options. MB commented that the existing partnership agreement did not preclude the school from joining any other MAT in the long term.

*ED re-joined the meeting at this point.*

Following a governor question, ED stated that there was nothing he wanted adding to the partnership agreement. Governors asked how the agreement would be affected if KA decided to join a MAT (other than Granton school), and ED replied that there may be provisions to allow the governing board to end the agreement.

Governors **agreed** in principle to extend the existing contract for a further two years, subject to governors having sight of the agreement and approving any amendments. Governors **agreed** that an Extraordinary General Meeting (held in August) could be requested by any Governor if they felt that the amendments were substantial.

#### **11. Governor Visits**

Several governors had attended the Year 5/6 show and had visited the school during the term.

#### **12. Training and Development**

OB reminded governors to complete training and update GovernorHub accordingly. Governors noted that *Governors for Schools* provided some good training services.

ED proposed organising a Governor Day for the Autumn, which could also include governor safeguarding training as outlined in the Keeping Children Safe in Education update. **Action:** MBr to contact ED regarding the training session

#### **13. 2022/23 Meeting Schedule**

MBr informed governors that the proposed schedule was based on last year and included meetings which had not taken place. Governors agreed to retain the May ACPPC meeting. **Action:** Governors to review the meeting dates and forward any comments to MBr by Sunday 24 July

#### **14. Any Other Business**

There was no other business.

#### **15. Confidential Matters**

There were no confidential matters.

#### **16. Date of Next Meeting**

Full Governing Board Meeting: Monday, 19 September 2022 at 5pm

Chair \_\_\_\_\_ Date \_\_\_\_\_

## Action Report

	Action	Lead	Update
<b>July 2022</b>			
9	To contact ED to discuss how to further publicise the Ofsted report	AL	
12	MBr to contact ED regarding the safeguarding/KCSiE training session	MBr/ED	
13	To review the meeting dates and forward any comments to MBr by 24 July	Governors	
<b>March 2022</b>			
17	To re-arrange the date of the May Full Governing Board meeting and confirm with governors.	MB/ED	This meeting had been cancelled.
<b>December 2021</b>			
14	To complete a skills audit in the New Year Governors to update their training log on GovernorHub To discuss with OB to review future governor training requirements	Chair Governors Chair	This was outstanding and would be circulated to governors. (Reviewed under item 12). Governors were asked to complete training and update GovernorHub accordingly.
<b>September 2021</b>			
8	To identify possible governor candidates for the LA and Co-opted governor vacancies and circulate information to governors.	MB	On the agenda.
12	To contact Mr Gunasekera to confirm membership.	MB	Mr Gunasekera had been informed that he was no longer as Associate Member but would continue his relationship with the school. Item completed.
18	To prepare an annual governance statement for 2020/21 to be presented to the next governing board meeting.	MB	This was outstanding but would be circulated to governors as soon as possible.